

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

The Odisha State Cooperative Milk Producers' Federation (OMFED), set up by the Government of Odisha in 1980, with an aim to promote dairying as a source of livelihood in the rural parts of the State and propel Odisha towards self-reliance in milk and milk products.

The OMFED invites applications from eligible candidates for the position of: Dy. General Manager(Projects) on contractual basis.

JOB DETAILS

Job Name	Dy. General Manager (Project)- Odisha State Cooperative Milk Producers Federation (OMFED)
Designation	Dy. General Manager (Projects)
Qualification & Experience	<p>Full time B. Tech in Dairy Technology/ Dairy Engineering /Mechanical Engineering/Electrical Engineering from a recognized Institute/University.</p> <p>Minimum 10 years of post-qualification experience with Managerial competence and should be conversant with operation and statutory requirements of Dairy/Food Processing/ Beverages Industries. The candidate should have minimum 10 years of experience in operation & maintenance of a Dairy Plant/Food processing plant/ Beverages plant, out of which minimum of three years' experience in managerial capacity in refrigeration, Boiler and other utilities including handling ETP. Experience in automated Dairy Project (SCADA/PLC) Controlled is preferable.</p>
Age	Age limit for the position is 45 years as on 30 th November 2023
Nature of employment	Contractual Engagement for a period of 3 years. Contract will be renewed every year subject to satisfactory performance.
Monthly consolidated remuneration	<p>Monthly consolidated remuneration is Rs.1,20,000.00 on CTC basis.</p> <p>The remuneration would be Negotiable, depending on experience and Suitability /Merit.</p>

<p>Key roles and Responsibility</p>	<ul style="list-style-type: none"> ➤ Preparation of technical specification for dairy plant machineries, tender documents and procurement of the same. ➤ Execute, monitor all project activities and provide status report. ➤ Participate in project performance review meetings and discussions. ➤ Preparation of detail project report considering requirement of milk processing/product manufacturing, planning, design etc. ➤ Allocate appropriate resources to ensure projects are completed within given time and budget. ➤ Facilitate sessions to effectively resolve issues, if any. ➤ Coordinate functional meetings of personnel related to project. ➤ Provide technical assistance to Plant Head as and when required. ➤ Stay update with latest technology. ➤ Update and maintain production and quality metrics of projects. ➤ Appraise performance of the staff reporting to him. ➤ Ensure implementation of ERP/SAP module at plant. ➤ Arrange to provide necessary training to the project related personnel. ➤ Any other duties assigned from time to time.
<p>Profile Summary</p>	<p>Applications are invited from eligible candidates for the position of Dy. General Manager (Projects)</p> <p>Minimum 10 years of post-qualification experience with Managerial competence and should be conversant with operation and statutory requirements of Dairy/Food Processing/ Beverages Industries. The candidate should have minimum 10 years of experience in operation & maintenance of a Dairy Plant/Food processing plant/ Beverages plant, out of which minimum of three years' experience in managerial capacity in refrigeration, Boiler and other utilities including handling ETP. Experience in automated Dairy Project (SCADA/PLC) Controlled is preferable.</p> <p><u>Main Purpose:</u></p> <p>Manage all Project activities and Technical operations of the organization in accordance with the objectives of the organization. Work closely with Departmental Heads and key management personnel located at Omfed Dairy Plants. Lead multi – disciplinary team of professionals while heading the Project Division of the federation.</p> <p>Accountable for ensuring the long term financial viability of the organization through consistent performance.</p> <p>Provide strategic and operational leadership for improving operating results.</p>
<p>Location</p>	<p>Bhubaneswar</p>

<p>Other Essential attributes and skills</p>	<p>Values/ Skills/ Attributes:</p> <ul style="list-style-type: none"> • Leadership • Influencing • Networking • Communication & Inter personal Skills • Negotiation • Integrity • Commitment • Professionalism • Liasoning
<p>Submission of application</p>	<p>i) Interested eligible candidates may apply in the prescribed Application Format, as per annexure and submit the same duly filled in and signed along with the proof of documents in a cover superscribed “APPLICATION FOR THE POST OF DY GENERAL MANAGER (Projects)” which should reach the Dy. General Manager (HR), OMFED,D-2, Sahidnagar, Bhubaneswar-751007, Odisha on or before 20.12.23. The application along with the requisite documents can also be submitted through e-mail hrd@omfed.com or by post. Application must be submitted in prescribed format, otherwise will be rejected.</p> <p>ii) The candidates already employed in Government/Semi-Government/Central PSU/State PSU shall submit “No Objection Certificate” issued by their present employer at the time of personal interview.</p> <p>iii) Internal candidates shall apply through proper channel.</p> <p>iv) Applicant shall attach self-attested copy of the Mark-sheet/Certificates/Documents regarding Age, Qualification, Working Experience, Present Remuneration & recent colour passport size photograph with the Application Form.</p> <p>v) Applications without supporting documents /incomplete/ not fulfilling the prescribed criteria in any respect shall be rejected.</p> <p>Selection Process: Eligible candidates will be shortlisted and called for personal interview. Selection will be made on the basis of career rating, review of past performance and personal interview by the Selection Committee.</p> <p>General Conditions:</p> <p>i) Candidates are requested to visit the website of OMFED-www.omfed.com for any notification, updates, result etc. relating to recruitment.</p> <p>ii) At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information, then the candidature/appointment of the candidates shall be cancelled.</p>

	<ul style="list-style-type: none"> iii) Interested eligible candidates are requested to fill up the application form neatly without any overwriting or cutting which may lead to rejection of application. iv) Application submitted after the due date shall liable for rejection and cannot be entertained. v) Canvassing in any form will be viewed adversely and may lead to disqualification. vi) Finally, selected candidates shall have to produce the required documents at the time of joining as per Rules of OMFED. vii) The decision of Omfed Management will be final & binding on candidates in all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process etc. No. enquiry/correspondence will be entertained in this regard. viii) The selected candidates is supposed to furnish a Surety Bond with OMFED towards his/her continuance in the Federation for agreement period. Any breach of Agreement may attract penalty for deduction of 03 months Gross Salary (CTC) of his/her. One Surety Bond shall be signed by the candidates along with one Guarantor for the same in this regard. ix) Any dispute arising out of this connection will be subject to jurisdiction of appropriate Courts in Odisha. Courts in Odisha.
<p>Remarks</p>	<p>For more details of the position, candidates may refer the website of OMFED at www.omfed.com</p> <p>Age limit for the position is 45 years as on 30th November,2023</p> <p>Last date for receiving application is 20.12.23.</p>

ANNEXURE

THE ODISHA STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.
(OMFED).
APPLICATION FORMAT FOR THE POST OF DY GENERAL MANAGER (PROJECT)

- 1) Post applied for :
- 2) Full Name (in capital) :
- 3) Father's/Husband's Name :
- 4) Date of Birth :
(As recorded in HSC or equivalent exam) (Attach copy of certificate)
- 5) Age as on 30.11.2023 :
- 6) Sex :
- 7) Category :
- 8) Marital status(Married/Unmarried) :
- 9) Address with PIN Code

Affix recent
colour
passport Size
photograph

Present Address

Permanent Address

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- 10) Contact details (a) Phone :
(b) E-Mail :

- 11) Qualification & Certification (10th towards) (Attach copy of certificates):

Sl. No.	Exam passed/ Discipline	Name of the Board/ University /Institute	Duratio n of course	Year & month passing	Whether regular course (Yes/No)	Maxi mum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute & attach a copy of such norm fixed by the concerned University/Institute)

12) Post Qualification Experience (attach copy of certificates)

Sl. No.	Name & Address of organizations worked	Post held	Scale of Pay/ CTC	Basic Pay	Duration of experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/ specific nature of work/duty performed.
					From	To		

Declaration

I.....Son/Daughter/Wife of, do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/terminated without any notice to me.

Place:

Date :

(Signature in Full)

Name:

Documents/Certificates Attached:

- 1)
- 2)
- 3)
- 4)
- 5)